

## Behavior Management User Security

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Office of Next Generation Schools and Districts

Division of Student Success

Contact: [Windy Newton](#) @ (502) 564-4772

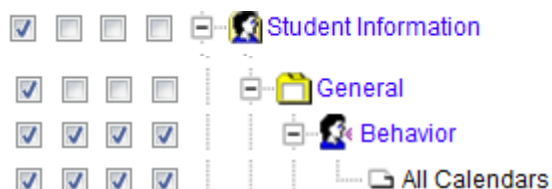
Tool Rights determine the level of access users have to tools throughout Campus.

Right	Description
<b>R (Read)</b> View	The <b>R</b> right indicates the information on the corresponding tool may be viewed by the user. When applicable, the user is also allowed to print information. The user will <b>NOT</b> have access to the Save, Add or Delete icons in the action bar.
<b>W (Write)</b> View and Modify	The <b>W</b> right indicates the user may view and modify the information on the corresponding tool. The Save icon in the action bar will be functional. This right allows the user to modify only existing data in the area since adding new data is controlled by the <b>A</b> right. This right includes the ability to change or remove data from a specific field. A user always has <b>R</b> rights if they have <b>W</b> rights.
<b>A (Add)</b> View, Modify and Add	The <b>A</b> right indicates the user may view, modify and add to the information on the corresponding tool. The New and Add icons in the action bar will be functional. This right allows the user to add new data/records. A user will generally have <b>RW</b> rights if they have <b>A</b> rights.
<b>D (Delete)</b> View, Modify, Add and Delete	ASSIGN THIS RIGHT WITH CAUTION. The <b>D</b> right indicates the information on the corresponding tool may be deleted. The Delete icon in the action bar will be functional. This right provides the ability to completely remove an existing record, including all data contained within the record. The ability to change/remove data from a field is controlled through the <b>W</b> right. A user will generally have RWA rights if they have <b>D</b> rights.

## **PATH: System Administration | User Security | User Groups/Users | Tool Rights Tab**

**To give user rights to the Student Information | General | Behavior Tab to view current and previous year data:**

R W A D

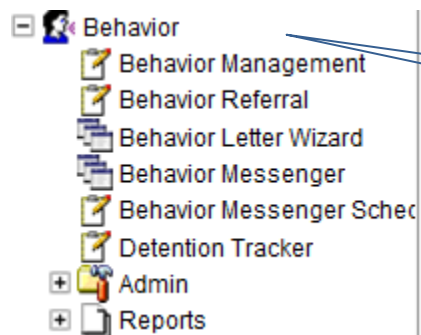


1. Expand Student Information
2. Expand General
3. Assign appropriate rights for Behavior

The following should be considered when assigning rights to student Behavior Tab

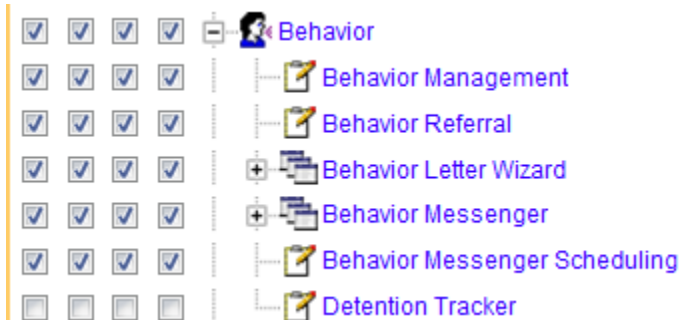
- ❖ Resolutions assigned in the Behavior Management Tool cannot be edited in the student Behavior tab.
- ❖ Users must have rights to the Behavior Management Tool to use the Incident ID hyperlink and the Behavior Management icon.

**To give user rights to the Behavior Management Tool and items within the Behavior Module:**







Options within Behavior Module

R W A D






1. Expand Behavior
  2. Assign appropriate rights for Behavior
- NOTE: To enter/view data elements on data standards, user must have rights to Behavior Management

**To give user rights to Behavior Administration (ability to add or modify Behavior Event and Resolution options):**

R W A D				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	 Admin
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	 Event Types
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	 Resolution Types
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	 Preferences

1. Expand Behavior
2. Expand Admin
3. Assign appropriate rights for Admin of Behavior

**To give user rights to Behavior Reports:**

R W A D				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 Reports
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 Event
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 Resolution

1. Expand Behavior
2. Expand Reports
3. Assign appropriate rights to Behavior Reports